

DO REMOTE WORK RIGHT.

THE 5
WARNING
SIGNS YOU
HAVE POOR
COLLABORATION



#1

COLLABORATION WARNING SIGN


Lobbing files back and forth using email attachments creates multiple versions of the same file. It also creates confusion as people tend to apply overlapping edits – leading to the need for merging changes. This practice is a drain on productivity and establishes a culture for bad practices where continuous correction is accepted as the norm.



Employees primarily collaborate using email attachments, leading to multiple file versions.

#2

COLLABORATION WARNING SIGN

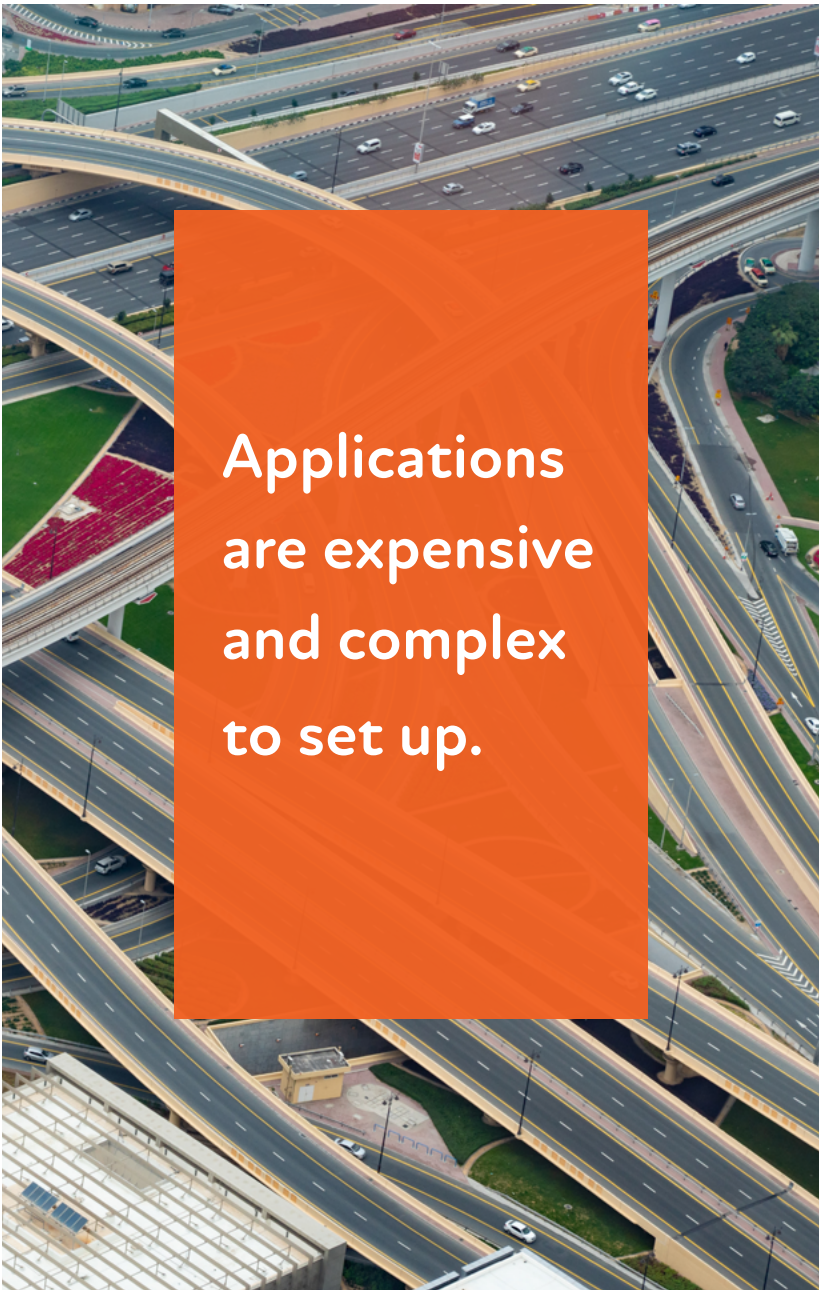


Multiple tools
are used to
collaborate
and data is
disconnected
between
them.

Different business departments often use a multitude of preferred tools for similar tasks. For example, the marketing department may use one type of CRM while the sales team uses another. Using varying and fragmented tools means people spend hours importing data between applications. And worse, each department has its own ways of collecting and managing that data – so collection methods are not the same and data does not align smoothly.

#3

COLLABORATION WARNING SIGN



Applications are expensive and complex to set up.

Setting up new tools can chew up a lot of time. Typically, you have to import data, invite new users, train, and then deploy. This is why deciding which tools to implement is important and should not require frequent changes.

#4

COLLABORATION WARNING SIGN




Access
to tools and
applications
is device
and location
dependent.

Today's worker uses multiple devices, and with the impact of COVID-19 they need to work from anywhere. The ability to collaborate with teammates cannot be roadblocked because people are home or they don't have access to their office desktop. If your organization struggles with this, it's a double warning sign – you have both collaboration and productivity issues.

#5

COLLABORATION WARNING SIGN



People need
to wait for
meetings
before they
can move
forward
on tasks.

Efficiency suffers when people are waiting to do their jobs. With the right collaboration tools and mature cultures, people are enabled to collaborate more efficiently, moving initiatives forward faster without the need to wait for meeting cycles. This combined solution has a big impact on a business's overall agility and potential success.

Is your business working remotely the right way?

Know for sure – take the free *Remote Work Right Maturity Assessment* and receive a personalized report.

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